



GOVERNMENT OF THE PUNJAB
TECHNICAL EDUCATION & VOCATIONAL TRAINING AUTHORITY
TRADE TESTING BOARD
45-GARDEN BLOCK, NEW GARDEN TOWN, LAHORE.
Ph. No. (042) 99230944-47, 99230951-53.



ORDER

No.TEVTA/TTB/DC-647/2018/18045 In order to improve the quality in regular training programmes i.e. G-II, G-III and 6-month, the "**Eligibility Criteria**" to appear in Final Trade Test will be as under, for the batches started from September 2018 :-

1. 80% attendance and ;
2. Pass in all Monthly Tests (In theory 40% and practical 60% will be passing marks)

The following SOP will be observed:-

1. Principal of training institute will ensure conduct of Monthly Test, **both Theory & Practical**, on 30th / last working day of each month.
2. Principal will send result of Monthly Test of each trade to TTB on enclosed proforma **Annex-A**; duly signed by the Instructor concerned, **before 5th of each month**.
3. Concerned Instructors are responsible to design Monthly Test of 2—3 hours, duration, from the course contents already covered.
4. For G-II Training Programme, Monthly Test i.e. at the end of 1st year, will be a "Promotion Test" instead of Monthly Test. The Promotion Test will be designed and conducted by the Concerned Instructors, from Course Contents covered during 1st year of training; and will send result to TTB.
5. Only successful candidates will be allowed to continue training in 2nd year. The Concerned Instructor will conduct Supplementary Test within two weeks for the failed trainees of Promotion Test and result of Supplementary Test will also be forwarded to TTB.
6. Concerned Instructors are responsible to keep the record of Monthly Test in a file and also responsible to display "Progress Chart" of all trainees in the workshop, which can be checked during monitoring by TTB / TEVTA officers.

For strict compliance with immediate effect.

Dated Lahore, the
1st January, 2019.

Chairperson
Trade Testing Board,
Govt. of Punjab, Lahore.

Even No. & Date

C C to:-

1. All General Managers, TEVTA.
2. All Zonal Managers, TEVTA.
3. All District Managers, TEVTA.
4. All TEVTA Institutes in Punjab.
5. All Private Institutes, affiliated with TTB.